

4020 -1(Corps Adjt)

February 2022

Distribution List

GUILD OF THE CORPS OF ROYAL CANADIAN ELECTRICAL AND MECHANICAL ENGINEERS BOARD OF DIRECTORS MEETING HELD AT THE RCEME SCHOOL, CANADIAN FORCES BASE BORDEN 0900 HOURS 27 OCTOBER 2021

ATTENDANCE

<u>Rank / Name</u>	<u>Position</u>	<u>Representation</u>
Col E.J.R.C. Gauthier	Co-Chairman (Serving)	RCEME Guild Committee
CWO (Ret'd) R. Leclerc	Co-Chairman (Retired)	RCEME Guild Committee
Col (Ret'd) T.J. Temple	Colonel Commandant	RCEME Guild Committee
LCol C.M.M. Michaud	Admin Committee Chairman	RCEME Guild Committee
Maj W. Sett	Reserve Rep	RCEME Guild Committee
Capt C.S. Plouffe	Secretary / Treasurer	RCEME Guild Committee
Lt N.M. Fournier	5 Cdn Div Rep	RCEME Guild Committee
CWO K.S Northorp	NCR Rep	RCEME Guild Committee
CWO P.A. Rhodes	Trg Sys Rep	RCEME Guild Committee
Maj Nixon	Air and Navy Command Rep	RCEME Guild Committee
Sgt Cook (Replacement)	3 Cdn Div Rep	RCEME Guild Committee
Sgt O.L. Fréchette	2 Cdn Div Rep	RCEME Guild Committee
Sgt Davis	4 Cdn Div Rep	RCEME Guild Committee

Absent

BGen (Ret'd) J.C.M. Giguère	Fundraising Chairman	RCEME Guild Committee
WO (Ret'd) B.A. Thorne	LAD Rep (NCO)	RCEME Guild Committee
CWO (Ret'd) B. Devlin	LAD Rep (SNCO)	RCEME Guild Committee
Col C.C. Moyle	Heritage Chairman	RCEME Guild Committee
WO B. Lahey	3 Cdn Div Rep	RCEME Guild Committee

Vacant

Vacant	LAD Rep (Officer)
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SUBJECT	ACTION
INTRODUCTION	
1. <u>Introduction.</u> The Co-Chair (serving) thanked everyone for attending and reemphasized that everyone has an equal vote and a right to their opinion.	
SECRETARIAL NOTE. Serialized agenda points are not necessarily in order.	
	(Item Closed)
2. A motion was made to have the minutes dated 8 April 2021 approved and accepted by the RCEME Guild Committee. Moved by Capt Plouffe, Seconded by CWO (Ret'd) Leclerc.	
	(Motion carried)

ACTION ITEMS	
MMI-TD AND EMEA INSURANCE UPDATE	
3. A solution to resolve the communication of membership information between the RCEME Guild and MMI-TD & EMEA insurance is still being investigated.	Col Cmdt
(Item open)	
CONSTITUTION AMENDMENTS	
4. <u>Lifetime Membership</u> . Amend By-Law One paragraph 8 as follows: Lifetime memberships are no longer being offered to serving members, however, the following options will be offered to retiree members: a. a lifetime membership to retirees at a cost of \$360.00; b. a five year term membership at the cost of \$100.00; or c. a ten year term membership at the cost of \$180.00. These options include the \$12.00 annual disbursement fee to a LAD of their choice. Moved by Col (Ret'd) Temple, seconded by CWO Northorp.	Corps Adjt
(Motion carried)	
5. <u>RCEME Bursary</u> . Amend By-Law One paragraph 9.c. as follows: a. <u>remove</u> - minimum 500/maximum 750 words; and b. <u>replace with</u> - 1,000 (+/- 15%) words. Moved by Lt Fournier, seconded by Maj Nixon.	Corps Adjt
(Motion carried)	
6. <u>RCEME Bursary</u> . Amend By-Law One paragraph 10 as follows: a. <u>add</u> - A minimum of 60% is required to be considered. Moved by LCol Michaud, seconded by Sgt David.	Corps Adjt
(Motion carried)	
TRADE COIN	
7. Due to COVID-19, the supply of trade coins at the CANEX has been affected and unfortunately the CANEX cannot resolve the supply issue at this time. The Corps Secretariat will provide the CANEX with the dies and supply company information to the CANEX who might be able to assist with the procurement of additional coins. However, if successful, the CANEX will not be able to track numbers of the coin.	Corps SM
(Item open)	
RCEME MUSEUM AND HERITAGE SOFTWARE	
8. The SmugMug software was designed to capture all activities associated with the 75 th Anniversary, however, it is used for additional purposes. On the heritage side, activities for the 75 th Anniversary is closed. The heritage committee is investigating different tools to gather heritage and museum information and looking at transferring it in the future. With regards to the museum, it is proposed that the use of SmugMug stops and once the museum project is firmed up, transfer the information to another tool.	Col Cmdt

RCEME MASCOT	
9. <u>Background.</u> The idea of a RCEME mascot was initiated by MCpl Chouinard-Aspirot with the idea that having a mascot would support local, regional and national Corps of RCEME activities such as Jiffy Jeep presentations, family activities, hockey and golf tournaments, etc. as well as a recruiting initiative.	Corps SM
10. <u>Discussion.</u> It was suggested that, although good for morale, a mascot would be more for young children than for adults. The cost of \$30k cannot be justified as there is no benefit or value for recruiting and/or retention.	
11. <u>Conclusion.</u> The Corps SM recommended that this proposal be put on hold and continue to work with Directorate of History and Heritage reference the process for having a Corps mascot. It is instead recommended that the \$30K be distributed elsewhere.	
12. <u>Motion.</u> A motion was made to cancel the \$30K designated for a mascot and continue investigating the concept/support of a Corps mascot. Moved by CWO Northorp, seconded by Col (Ret'd) Temple. (Motion carried)	
MEMBERSHIP FEE REVIEW	
13. Sgt Fréchette requested that the membership fee be reviewed, in particular, base it on rank vice the individual. It was proposed that members pay 0.07% of their basic rank pay scale. The management of such a fee would be substantial; members would have to ensure that they provide promotion details to the Corps Adjt as well as the additional changes that NPF would need to action. It was decided at this time that there would be no change to membership fees. (Item Closed)	
MEMBER 365	
14. The use of Member 365 as a membership tool management was discussed. The Corps Adjt has confirmed that they use both Member 365 and a Microsoft Access database as they are similar, however, the database cannot receive payment from Reservists and retired members and cannot accept donations to the Guild. The annual fee for Member 365 will increase to \$6,576.00 annually from \$3,087.00 (price has been unchanged since 2017).	Corps Adjt
15. It was suggested that the use of the Access database can fulfill all of the requirements of a membership program; Member 365 is not a friendly program and can be time consuming. It was proposed that Access be used to confirm that it meets all of the requirements and if so, cancel Member 365 subscription. Once confirmed that Access is suitable, it is suggested that the Corps no longer use Member 365. Moved by Capt Plouffe, seconded by Col (Ret'd) Temple. (Motion carried)	
FOUNDATION CHART UPDATE	
16. The charter was presented and will be covered in RCEME Foundation points. Item is now closed. (Item Closed)	

MOU	
17. The MOU will expire on 31 December 2022. At this time, the Corps contributes \$35K to the CNE Branch for operating costs. Discussion regarding the MOU is to take place to ensure that everyone understands the way ahead with the museum.	Col Cmdt
(Item Open)	
NEW BUSINESS	
RCEME FOUNDATION	
18. The Foundation is an outlet operation to the Guild and to the CAF. It allows for flexibility in fundraising and is not constrained by NPF rules and regulations. An update of the RCEME Foundation was given at RCEME Council; the way ahead includes taking responsibility for fundraising for the museum. The Foundation will also take over the \$35K operating costs by 2023.	
(Item Closed)	
RCEME GUILD SCHOLARSHIP BURSARY	
19. The RCEME Guild Scholarship Bursary was presented to the board. A motion was made to accept all 2021 scholarship bursary applications. Proposed by Sgt Fréchette and seconded by Lt Fournier.	Corps Adjt
(Motion carried)	
HERITAGE COMMITTEE AND RCEME MUSEUM	
20. All points were covered in old business above. No new business at this time.	
(Item Closed)	
CONSTITUTION - CADET UNIT AWARD	
21. The RCEME Guild Constitution, By-Law One paragraph 40, states " <i>a cadet unit award has been approved with the criteria for such benefit being promulgated in the near</i> "... A review of previous minutes is required to determine the intent of this point. This will be discussed at the next BOD meeting.	Corps Adjt
(Item Open)	
CONSTITUTION - SUPPORT TO CADETS	
22. The RCEME Guild Constitution, By-Law One paragraph 41, states " <i>Support to Cadet Units has been approved for the purchase of accoutrements, activities etc. this benefit will be promulgated in the near future.</i> " A review of previous minutes is required to determine the intent of this point. This will be discussed at the next BOD meeting.	Corps Adjt
(Item Open)	
BENEVOLENT LOAN AND HARDSHIP GRANT	
23. The way By-Law One paragraphs 14.a-b. reads, a member can be granted either a \$3K or \$5K loan. This is in fact the total budget; requests are to be reviewed and amounts determined case by case up to these totals. In the past, there have not been more than two to three requests per year. There is an annual vote for the grants and loans budget. If an increase is required, the administrative committee can approve up to \$9K and \$15K in a single year and these amounts are exceeded, an extraordinary BOD meeting can be held to discuss. In order to avoid confusion, the next budget will be increased to \$9K and \$15K.	Corps Adjt
(Item Closed)	
RCEME GUILD MEMBERSHIP	
24. There are 2,573 Guild members. There was a decrease of 56 members between April and September 2021, however, there was an increase of 47 members from the RCEME School. A RCEME Guild membership presentation is given to all students on their Common RCEME Training courses.	Corps Adjt
(Item Closed)	

DONATION – COL (RET'D) MURRAY JOHNSTON	
25. Col (Ret'd) Murray Johnston donated a total of \$15K in 2016 and 2017 to the Guild specifically for the development, and not the operating costs, of the museum. It was agreed that these amounts would be given to the Foundation.	Corps Adj
(Item Closed)	
2021 BUDGET REVIEW	
26. There are no new items to discuss as due to the COVID pandemic, the majority of activities were cancelled.	
(Item Closed)	
ROUND TABLE	
27. <u>5 Division</u> . Sgt Davis suggested that emails be sent to all members to keep them informed of Guild benefits.	
28. <u>Col Cmdt</u> . There is a need to focus on future activities and Guild benefits as many of these items/benefits are family oriented or geared towards more senior personnel; not necessarily for everyone. Members should be canvassed for their input prior to the next BOD meeting.	
29. <u>Director RCEME</u> . It is essential that communication lines are open and members are engaged. An email to members with up to date information is the way ahead.	
AJOURNMENT	
30. The meeting was adjourned at 1500 hours. The next meeting is scheduled 0800 hours 5 April and 0800 hours 7 April 2022.	

GAUTHIER,
ETIENNE 293
E.J.R.C Gauthier
Colonel
RCEME Guild Co-Chair (Serving)

Digitally signed by
GAUTHIER, ETIENNE 293
Date: 2022.03.30 13:54:40
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R. Leclerc
Chief Warrant Officer (Retired)
RCEME Guild Co-Chair (Retired)

Distribution List (Electronic Distribution Only)

Action

As per Opened Action Items

Information

All Board of Director (BOD) Committee Members
RCEME Guild Membership