

D RCEME'S REGIONAL AND NATIONAL AWARDS

GENERAL

1. The Director RCEME Regional and National Awards are presented annually to a deserving Regular or Reserve military member of the Corps of RCEME or to an associated civilian employee. The award recognizes:
 - a. achievement or performance that is outstanding in nature and which has contributed significantly to any aspect of Corps of RCEME activities (may result from a unique occurrence); or
 - b. exemplary performance that is not adequately recognized by any other incentive awards.
2. For 2020, the Regional winners will receive \$200 and a framed certificate. The National winner, of the best of those receipts will receive an additional \$500 with a framed certificate.

AWARD GUIDELINES

3. Each region will establish a board that will select their Regional Award recipient. No group submissions will be accepted. The Senior Regional Representative in each region will be responsible to manage and advertise this program.
4. Nominations are to be submitted in the following format:
 - a. last name, given names, rank, occupation;
 - b. unit, present employment;
 - c. proposed citation (should include a description of the meritorious achievement);
 - d. narrative in support of the contribution to the RCEME Corps structured IAW the nomination criteria;
 - e. recommendation; and
 - f. concurrence/remarks of the Commanding Officer.
5. The nominations are not to exceed two pages and must be written in Times New Roman font size 11.

EVALUATION CRITERIA

6. Applicants will be recognized for their excellence IAW the criteria at Appendix 1.
7. The evaluation period will be from **01 April 2019 to 31 March 2020**.

D RCEME's REGIONAL AND NATIONAL AWARDS – AWARD CRITERIA

<u>Criteria</u>	<u>Score</u>	<u>Definition</u>
1	15	<u>Professional skills.</u> Demonstrates an exceptionally high level of technical proficiency and/or soldiering skills; excels in either ARTE and/or MARTE.
2	15	<u>Innovation.</u> Overcomes unique and complex challenges with creativity, initiative and is willing to change the way things are done by bringing in new ideas and solutions.
3	15	<u>Mission/Task Focused.</u> Tenacious and committed to providing the best possible level of maintenance support to the operator / customer. Understands their needs and their equipment, and works tirelessly to get the job done. Demonstrates a 'can-do' approach to daily challenges and achieves progress with optimism, enthusiasm and exemplary work ethic.
4	25	<u>RCEME Corps Pride.</u> Exemplifies and upholds the RCEME culture; proudly represents and fully promotes the RCEME Corps (both internally and externally). Immensely proud to fly the flag and show the horse.
5	15	<u>Professionalism and Teambuilding.</u> Actively demonstrates integrity, loyalty, courage, honesty, fairness and responsibility. As well, continually promotes common goals, has positive influence on team dynamics and overcomes inter-group challenges with superior interpersonal skills.
6	15	<u>Leadership.</u> Demonstrates the qualities, attributes and potential of a true leader in all aspects of work and life. <i>(Intentionally left as a broad definition to enable different interpretations and applicability to all ranks).</i> Continuously strive for professional and personal growth in order to meet new and evolving challenges; works to become a better person and encourages the same from those around him/her.
	100	
Total		

DIRECTOR RCEME'S NATIONAL CADET AWARD

GENERAL

1. Director RCEME's National Cadet Award is presented annually to a deserving cadet of an associated corps in recognition of their significant and outstanding contribution to the cadet movement. A list of associated RCEME/LEME/EME cadet corps is available at Appendix 1.
2. The Senior Regional Representative in each region will be responsible to manage and advertise this program. Cadet units are permitted to submit one nomination. A maximum of two nominations will be accepted per region and no group submissions are permitted. Nominations must be no longer than 2 pages, Times New Roman font, size 11.
3. All nominations will be forwarded to the SO RCEME no later than 01 April 2020. A National Award Board will convene and decide the winner and runner-up.
4. The top cadet from among all the RCEME Army Cadet Corps across Canada will receive a cash award of \$200 and a framed certificate. The runner up will receive a cash award of \$100 and a framed certificate.

AWARD GUIDELINES

5. This award is for cadets only. A cadet who has graduated to the rank of staff because of their age remains eligible if their final year as a cadet is within the year of the nomination. In these cases, the justification for the nomination must be based on their contributions as a cadet only.
6. The evaluation period for this award is from **01 April 2019 to 31 March 2020**. Nominations should include only events and accomplishments from the evaluation period.

EVALUATION CRITERIA

7. The criteria and marking scheme are available at Appendix 2. Nominations are to be submitted using the format shown in Appendix 3.
8. RCEME/LEME/EME Cadets will be recognized for their outstanding contribution to the Cadet Corps and to the RCEME Corps in the areas of cadet skills / bearing, and community and academic performance. The COs comments should further bolster the cadet's performance and emphasize any points that may not have been mentioned.

Appendix 1
 Annex B
 1349-1 (Asst SO RCEME)
 3 February 2020

RCEME AFFILIATED CADET
 CORPS UNIT LISTING

UNIT	AFFILIATED UNIT
<u>Atlantic Region</u>	
3036 Sackville Lions (Sackville)	36 Svc Bn
<u>Quebec Region</u>	
1239 La Malbaie Clermont (La Malbaie)	35 Svc Bn – Maint Coy
2846 Richelieu L’Ancienne-Lorette (Québec)	35 Svc Bn – Maint Coy
2698 Sieur de Beaujeu (Lacolle)	34 Svc Bn – Maint Coy
3 Collège Bourget	34 Svc Bn – Maint Coy
<u>RCEME School / L’EGEMRC</u>	
1944 LEME RCACC (Creemore)	RCEME School
<u>Central Region</u>	
2861 RCEME RCACC (Windsor)	31 Svc Bn
2332 Maj EJG Holland VC Armoury (Ottawa)	33 Svc Bn
<u>Western Region</u>	
2733 Sir Winston Churchill (Edmonton)	41 Svc Bn
2979 Fort Vermillion (High Level, AB)	1 Svc Bn
2947 RCACC (Richmond, BC)	39 Svc Bn

D RCEME'S NATIONAL CADET AWARD CRITERIAS

Criteria	Score	Definition
1	50	<u>CADET SKILLS / BEARING</u> – Comments should include examples of and information on the cadet's ability to lead by example; foster loyalty, professionalism and mutual respect. Foster strong moral, teamwork and commitment; and foster a sense of pride and RCEME Corps identity within the Cadet Corps. State attained levels for general cadet skills such as drill, marksmanship, orienteering, first aid. State member's Cadet Fitness Test level (gold, silver or bronze) and any other fitness involvement.
2	30	<u>COMMUNITY / ACADEMIC</u> – Comments should include information on the cadet's pride in their community (assisting seniors, youth, school activities and other community based activity), and academic skills in both school and cadets (placement in competitions, completion of Army Cadet (Red, Silver or Gold) Star program or National Star Certification Certificate Exam).
3	20	<u>COMMANDING OFFICER'S COMMENTS</u> - In 200 words or less, state why this cadet should be selected the national winner. This section should not summarize the information above it should contain new information not already mentioned.
Total	<hr/> 100 <hr/>	

D RCEME'S NATIONAL CADET AWARD NOMINATION FORMAT

APPLICANT'S INFORMATION

1. (Last Name), (First Name), (Rank).
2. (Position), (Cadet Unit).

CADET SKILLS

3. Give examples of the cadet's ability/capacity/willingness to:
 - a. lead by example;
 - b. foster loyalty, professionalism and mutual respect ;
 - c. foster strong moral teamwork and commitment;
 - d. foster a sense of pride and RCEME Corps identity within the Cadet Corps;
 - e. General Cadet Skills (eg. drill, marksmanship, orienteering, first aid) ; and
 - f. Physical Fitness.

COMMUNITY / ACADEMIC

4. Give examples of:
 - a. School Activities and volunteer work (same examples from Annex B, Appendix 2, para 2);
 - b. Community involvement; and
 - c. Academic Performance (same examples from Annex B, Appendix 2, para 2).

COMMANDING OFFICER'S COMMENTS

5. Give examples of any other key point in which you think should be expressed that is not.

D RCEME'S RESERVE AWARD

GENERAL

1. The Director RCEME Reserve Award is presented annually to a deserving Reserve member of the RCEME Corps. The award recognizes:
 - a. achievement or performance that is outstanding in nature and which has contributed significantly to any aspect of Corps of RCEME activities (may result from a unique occurrence); or
 - b. exemplary performance that is not adequately recognized by any other incentive awards.
2. The winner of the Reserve RCEME Award from among all the Reserve units across Canada will receive a cash award of \$200 and a framed certificate.

AWARD GUIDELINES

3. Each region will establish a board that will select their Regional Award recipient. The senior Regional Representative in each region will be responsible to manage and advertise this program.
4. Nominations are to be submitted in the following format:
 - a. last name, given names, rank, occupation;
 - b. unit, present employment;
 - c. proposed citation (should include a description of the meritorious achievement);
 - d. narrative in support of the contribution to the RCEME Corps structured IAW the nomination criteria;
 - e. recommendation; and
 - f. concurrence/remarks of the Commanding Officer.
5. The nominations are not to exceed two pages and must be written in Times New Roman font size 11.

EVALUATION CRITERIA

7. Applicants will be recognized for their excellence IAW the criteria at Appendix 1.
8. The evaluation period will be from **01 April 2019 to 31 March 2020**.
9. The nominee can be any rank.

D RCEME'S RESERVE AWARD - AWARD CRITERIA

<u>Criteria</u>	<u>Score</u>	<u>Definition</u>
1	15	<u>Professionalism and Teambuilding</u> . Actively demonstrates integrity, loyalty, courage, honesty, fairness and responsibility. As well, continually promotes common goals, has positive influence on team dynamics and overcomes inter-group challenges with superior interpersonal skills. Attendance is beyond reproach.
2	15	<u>Dress and Deportment</u> . Demonstrated high standards of dress and appearance, and conducted himself/herself in a professional manner which reflected positively on the individual and the CAF.
3	10	<u>Attitude</u> . Demonstrated positive attitude by being open to new ideas, concepts and showed willingness to change or improve himself/herself.
4	15	<u>Community Service</u> . Demonstrates outstanding commitment to community service through volunteer work, both in and/or out of uniform.
5	15	<u>Leadership and Resource Management</u> . Demonstrates the qualities, attributes and potential of a true leader in all aspects of work and life including involvement in community services. <i>(Intentionally left as a broad definition to enable different interpretations and applicability to all ranks)</i> . Continuously strive for professional and personal growth in order to meet new and evolving challenges; works to become a better person and encourages the same from those around him/her.
6	15	<u>Professional Skill</u> . Demonstrates an exceptionally high level of technical proficiency and/or soldiering skills; excels in either ARTE and/or MARTE; Possesses a strong ability to pass on trade knowledge to both peers and subordinates.
7	15	<u>Initiative</u> . Demonstrated great initiative by making valuable and creative suggestions without being prompted.
	<hr/>	
	100	
Total	<hr/>	

D RCEME'S RETIREE AWARD

GENERAL

1. This Award will be given annually to the retiree who, from among his/her peers, is deemed to have made the most significant contribution to the RCEME Corps community over the period 01 Apr 19 to 31 Mar 20. The criteria for selection are very closely linked to the stated objectives of the RCEME Corps Guild, which are as follows:

- a. to perpetuate the bonds of comradeship and esprit de corps within the RCEME Corps Community of serving and retired members, both Regular and Reserve;
- b. to foster, maintain and promote the well-being of the members of the RCEME Corps Community;
- c. to encourage and support public interest in the RCEME Corps and its heritage; and
- d. to assist in the preservation of the traditions, memorabilia and customs of the RCEME Corps, including the RCEME Army Cadet Corps.

2. The winner of the Retiree Award will from among all the retiree nominee across Canada will receive a cash award of \$200 and a framed certificate.

AWARD GUIDELINES

3. Each region, in consultation with their LADs and retirees in their region, will establish a board that will select their Regional Retiree Award recipient. The senior Regional Representative in each region will be responsible to manage and advertise this program.

4. The nominations are not to exceed two pages and must be written in Times New Roman Font size 11.

EVALUATION CRITERIA

5. Applicants will be recognized for their excellence IAW the criteria at Appendix 1.

6. The evaluation period will be from **01 April 2019 to 31 March 2020**.

D RCEME'S RETIREE AWARD CRITERIA

<u>Criteria</u>	<u>Score</u>	<u>Definition</u>
1	30	<u>Esprit de Corps</u> . This criterion considers outstanding contribution to the RCEME Corps Community, comradeship and esprit de corps through personal enthusiasm, actions and initiatives which have helped strengthen the Corps Community. An example of this is working in support of the startup and ongoing development of LAD activities.
2	25	<u>Heritage</u> . A significant contribution to RCEME Heritage activities, whether local, regional or national. Examples include contribution to the Museum, 75 th Anniversary, archives or monuments.
3	25	<u>Public Interest</u> . A significant and ongoing community involvement, the nature of which reflects positively on the RCEME Corps Community or helps in preserving its traditions. Work with the RCEME Army Cadet Corps and their activities are examples.
4	20	<u>Promote the wellbeing of the RCEME Corps Community</u> . Significant involvement in any other activities which by their very nature help contribute to the overall wellbeing of the RCEME Corps Community. An example of this is fundraising, as well other activities which support families or members of the Corps Community.